



BOROUGHBRIDGE NURSERY CHARGING POLICY

INTRODUCTION

Boroughbridge Nursery is a Local Authority Nursery situated within the Foundation Unit at Boroughbridge Primary School. Nursery children at our school are entitled to 15 hours of free care and education each week term time only (working parents may be entitled to an extended 15 hours, making a total of 30 hours. Please visit the NYCC website to check eligibility). This entitlement can be taken flexibly in various combinations of full and part days, depending on places available.

For those parents that require it because of work or study commitments additional sessions above the 15 hours may be available. Before and after school care should parents require it can be offered by Happy Jays or Stepping Stones day nursery. Please contact them directly.

DELIVERY OF THE FLEXIBLE ENTITLEMENT

Parents take their 15 hours as 5 sessions which can be a mixture of full and part days subject to availability.

The sessions the school offers are:

Morning sessions 8:30 am - 11:30 am

Afternoon sessions 12:15 pm - 3:15 pm

Full days 8:30am - 3:15 pm, children stay for lunch

ADDITIONAL NON FUNDED HOURS - SESSIONS

Sometimes the option of extending the 15 hours free entitlement is needed. Parents are required to pre book and pay for additional provision which could be sessions or full days. This would enable continuity of education within the setting avoiding the need for children to be collected and taken to another provider.

ADDITIONAL FUNDED HOURS (30 HOUR ENTITLEMENT)

Parents who are entitled to 30 hours funded nursery education must take sessions in blocks of 3 hours: 08:30-11:30 or 12:15-15:15. If a full day is required, lunch club may be booked at a cost of £4.00 per session plus £1.60 if a school meal is required. Parents must check eligibility on the NYCC website and apply following their instructions.

The additional funded hours will only be applied termly in advance and not part way through a term.

CONDITIONS OF OFFERING ADDITIONAL HOURS

Schools may charge for additional activities and services provided they have followed the following guidance

- The governing board has approved and published a charging policy
- Offers of additional hours are made taking into account the sustainability of other provision in the locality and must only be made to fill existing capacity and not to expand provision
- Staffing/pupil ratios and EYFS requirements for maintained nursery classes must be maintained
- The school will maintain its 3 term intake for the Nursery with pupils being admitted the term after their third birthday. Space must be available for new intakes in the Spring and Summer terms. Hours offered will be reviewed on a termly basis whenever possible
- Charges must be sufficient to cover the cost of delivering the service, any profits must be re-invested in the school or in the service
- Payment must be made weekly in advance using ParentPay.
- A separate budget will be set up showing income/expense
- Payment for lunches is in line with current LA lunch costs. Additional charge for the extra time in school is £4 per lunchtime session (11:30-12:15)
- Parents are expected to keep up to date with payments. We reserve the right to withdraw additional services.

CHARGING

Following discussions with parents, other providers and our Governing Body, it has been agreed the following charges will apply:

School meal £1.60

Lunch club £4.00

Charges for additional sessions:

3 hour session in school £15.00.