

## **FREE EARLY EDUCATION AND CHILDCARE FOR 2, 3 & 4 YEAR OLDS**

### **INFORMATION FOR PARENTS/CARER- PARENTAL AGREEMENT**

- Your child is eligible for up to 570 hours per year of free early education and childcare. This is usually provided as 15 hours over 38 weeks per financial year. (April-Mar)
- For a comprehensive guide to the free provision your child is entitled to please visit the hyperlink below that will direct you to the relevant webpage:-  
<http://www.northyorks.gov.uk/article/24354/Early-education-places-and-funding>
- For your child to be eligible for the free entitlement you must complete a Parental Agreement. The key terms and conditions of free entitlement, along with guidance on how to complete the parental agreement are set out below.
- A notice period must not be placed on any funded hours.

We are required by law to pass some of your information to the local authority and the Department for Education (DfE). They will use it to ensure the quality of early years services, and that public money is accounted for properly, including the prevention of fraud and error. For further information email [datamanagement.officer@northyorks.gov.uk](mailto:datamanagement.officer@northyorks.gov.uk)

#### **Child's Eligibility**

When completing the parental agreement you must provide evidence of your child's date of birth to prove they are eligible for the free provision.

**Two year old** children become eligible from the beginning of the term following their second birthday and who meet one of the following criteria:

- Looked after by a local authority, left care, receive Disability Living Allowance.

**or**

- Come from families with low income.

Details of eligibility criteria and an application form for two year olds are available from NYCC Families Information Service ☎ 01609 533483 or visiting the following link [http://www.northyorks.gov.uk/media/25900/Application-for-a-funded-early-years-place-for-a-two-year-old/doc/2YO\\_Application\\_Form\\_-\\_website\\_version.docx](http://www.northyorks.gov.uk/media/25900/Application-for-a-funded-early-years-place-for-a-two-year-old/doc/2YO_Application_Form_-_website_version.docx)

Once your 2 year old application has been processed, a letter of eligibility will be sent to you. You must show this to your chosen provider to enable them to claim the funded hours on your behalf.

**Three & Four year old** children are entitled to free early education and childcare provision from the beginning of the term after they turn three years old up until and including the term that they turn five years old. This ensures that every child taking up funded, early education is able to access at least two years of early education before they reach statutory school age.

The table below shows when your child will be eligible for the free provision.

	<b><u>Spring Born</u></b>	<b><u>Summer Born</u></b>	<b><u>Autumn Born</u></b>
Children Born Between	1 <sup>st</sup> Jan to 31 <sup>st</sup> Mar	1 <sup>st</sup> Apr to 31 <sup>st</sup> Aug	1 <sup>st</sup> Sep to 31 <sup>st</sup> Dec
Becomes Eligible for a Funded Place	1 <sup>st</sup> April	1 <sup>st</sup> September	1 <sup>st</sup> January

### **When the free early education and childcare can be taken**

The 38 weeks entitlement is split into 3 terms. The number of funded weeks for each term can vary, please speak to your provider about funded term length.

N.B. It is common for providers and childminders to offer the free entitlement broadly in-line with mainstream school terms, however a provider does not have to operate in this manner, they only have to offer the number of weeks funding within the periods set out in the table above. **For example: A provider can offer 13 weeks in Summer term anytime between 01 April – 31 August**

### **Sharing of Funding**

You are able to claim your child's free entitlement at a maximum of two providers, for example; 9 hours at a maintained nursery class and 6 hours at a preschool. It is advisable that you discuss the split of funded hours you wish to take with each provider.

A parental agreement must be completed for each provider that a child attends. In Section B you must state the number of funded hours being taken at the other provider. The total hours funded must not exceed 15 hours per week. .

### **Additional Provision**

If your child attends a provider for more than 15 hours per week and/or 38 weeks of the year then you should be aware of, and agree to, the terms and conditions of the provider relating to charging etc. A notice period can only be placed on any additional non-funded hours. Please speak to your provider for details of their terms and conditions.

### **Questions or Complaints**

If you have any questions about the arrangements for your child accessing their free entitlement please discuss these with the provider in the first instance.

If you wish to complain about the arrangements for your child accessing their free entitlement please contact; email [eyfunding@northyorks.gov.uk](mailto:eyfunding@northyorks.gov.uk) or ☎ Joanne Webster, Early Years Funding Officer, North Yorkshire County Council on 01609 532970.

### **Early Years Pupil Premium (EYPP)**

The early years pupil premium (EYPP) gives providers of early years education extra funding to support disadvantaged 3 and 4 year olds and will use this extra funding to improve the quality of education.

Eligibility for EYPP is based on two types of criteria; economic or children who are looked after – the full criteria can be found in Section D.

Your information will not be shared with anyone else and will not be used for any other purpose.

## **PARENTAL AGREEMENT - FREE EARLY YEARS PROVISION**

If any of your child's details change you should inform your provider in writing, for example a change of legal surname

### **Section A – Child Details**

<b>Name of Provider</b>

<b>Child's Legal First Name</b>

<b>Child's Legal Last Name</b>

<b>Child's Primary Address</b>	
<b>Post Code</b>	

<b>Child's Date of Birth</b> Evidence must be provided to the provider. E.g. Birth Certificate or Passport	
<b>Reference No.</b>	



## Section D - Parent /Guardian

### Early Years Pupil Premium (EYPP)

A child will be eligible for the Early Years Pupil Premium if they are 3 or 4 years old and receiving 15 hours of Government funded early education and meet one of the criteria listed below.

You will not need to complete this section if you are the parent/carer of a child who meets any of the following criteria;

- looked after by the Local Authority for at least one day,
- have been adopted from care,
- have left care through special guardianship
- are subject to a child arrangement order - setting out with whom the child is to live (formerly a residence order).

*Please note: It is advisable to discuss with your Early Years provider what evidence they need to see in order to claim the EYPP.*

### **Economic Criteria**

You will need to complete the section below if you are the parent/carer in receipt of one or more of the following benefits:

- Universal credit
- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit

Please complete this section with **one** parent's details to allow us to check if your child's provider can claim additional early years pupil premium funding to support the early education of your child.

Parent/Guardian Last name											
Parent/Guardian First Name											
Parent/Guardian Date of Birth	D			M			Y				
National Insurance Number											
National Asylum Support Service (NASS) Number(if applicable)			/			/					

## Parent/Guardian Declaration

I confirm that the total hours my child attends and all the providers my child attends are shown above and confirm that the information I have provided is correct.

I agree to the terms and conditions of the provider for any additional hours my child may attend over and above the free entitlement.

The information I have given on this form is complete and accurate. I understand that my personal information is held securely and will be used only for local authority purposes.

I agree to the local authority using the information relating to the Early Years Pupil Premium to enable my child's preschool/Nursery/childminder to claim the Early Years Pupil Premium for my child.

<b>Name of Parent / Guardian</b>	
<b>Signature Of Parent / Guardian</b>	
<b>Date</b>	