



Primary School & Nursery

Making A Difference

BOROUGHBRIDGE PRIMARY SCHOOL

VULNERABLE LEARNERS POLICY

**(Policies and Procedures to
Protect Vulnerable Pupils)**

Boroughbridge Primary School fully recognises its responsibilities for safeguarding and promoting the welfare of all children.

Aims

- To raise awareness of both teaching and non-teaching staff of the need for safeguarding and their responsibilities in identifying and reporting possible cases of abuse and vulnerable children
- Name a designated person for responsibility for safeguarding within the school.
- Name a designated member of the governing body for responsibility for safeguarding
- To provide a systematic means of monitoring the children thought to be at risk.
- To emphasise the need for good levels of communication between all members of staff regarding concerns.
- To develop a structured internal procedure to be followed by all members of the school community in cases of suspected safeguarding issues
- To promote understanding and build relationships with other agencies in order to work together more effectively.
- To support the child's development in ways which will foster security, confidence and independence.
- To integrate a safeguarding programme as part of the PHSCE curriculum and e-Safety through the ICT curriculum - allowing for continuance through all key stages
- To develop a network of support for pupils and adults within the school community
- To actively work within the policy and procedures set by the local education authority and the green paper, 'Every Child Matters', in the protection and support of children thought to be at risk.

At Boroughbridge Primary School we:

- Provide support and guidance so that pupils have a range of appropriate adults whom they feel confident to approach if they are in difficulties.
- Work hard to create an ethos in which children feel secure, their viewpoints are valued, they are encouraged to talk and they are listened to.
- Work with parents to build an understanding of the school's responsibility to ensure the welfare of all children and a recognition that this may occasionally require cases to be referred to other agencies as a constructive and helpful measure.

- Are vigilant in cases of suspected child abuse, recognising the signs and symptoms, have clear procedures whereby staff report such cases to the designated teacher and are aware of local procedures so that information is effectively passed on to relevant professionals such as social workers.
- Monitor children who have been identified as being vulnerable (Know your children, logging day to day incidents, Child protection disclosures, 'No child left behind, keeping, in a secure location, clear records of pupil's progress, maintaining sound policies on confidentiality, providing information to other professionals, submitting reports to case conferences and attending case conferences)
- Provide safeguarding training regularly to school staff.
- Contribute to an inter-agency approach to safeguarding by developing effective and supportive liaison with other agencies
- Use the curriculum to raise pupil's awareness and build confidence so that pupils have a range of contacts and strategies to ensure their own protection and understand the importance of protecting others.

The role of the designated person

- To be fully conversant in safeguarding procedures and to continue to coordinate action on procedures for the school and action on child abuse, ensuring that all staff are aware of their responsibilities in relation to safeguarding.
- To refer individual cases of suspected child abuse to the relevant social service area following new assessment framework guidelines and to liaise with social services and other agencies on individual cases and on general issues relating to safeguarding.
- To have responsibility for organising training on all aspects of safeguarding within the school, and to act as a school-based resource on safeguarding issues for other staff
- To ensure that all staff, both teaching and non-teaching, know about, and have access to, copies of the assessment guidelines and procedures for safeguarding and that all cases of suspected abuse are reported in the correct way.
- To attend training on safeguarding.
- To have responsibility for planning and carrying out training on safeguarding for teaching and non-teaching staff.
- To keep a safeguarding register documenting information regarding the welfare and general safeguarding issues within the school
- To be aware of other agencies involved with safeguarding in the LA and as a result, to liaise with them.
- To be a key professional support to members of staff to whom pupils have disclosed abuse.
- To ensure that the school identifies which children are on the safeguarding register when referring a child for full assessment.
- To ensure that the school has a system for passing appropriate information about a child on the register to a new school when a child transfers.



Primary School & Nursery

Making A Difference

- To monitor and evaluate the effectiveness of safeguarding work carried out within the school.

The Responsibilities of the Governing Body

The governing body will adopt a robust safeguarding policy, review the policy annually, monitor and evaluate its effectiveness and be satisfied that it is being complied with. It will ensure that a designated teacher together with a nominated governor for safeguarding are in place. It will recognise the importance of the role of the designated teacher and support them, ensuring the training necessary to be effective is undertaken. Ensure cover is provided when needed and appreciate the additional duties taken on by the member of staff when carrying out this role especially when there are on going safeguarding issues. It should recognise the contribution the school can make to helping children keep safe through the teaching of self protection skills and encouragement of responsible attitudes to adult life through the Personal, Social and Health Education/Citizenship curriculum. The governing body will ensure that there are safe and effective recruitment policies and disciplinary procedures in place which adhere to The Education (Prohibition from Teaching or Working with Children) Regulations 2003.

The Role of the Nominated Governor

The nominated governor for safeguarding will need to be familiar with local Area Safeguarding Committee procedures, LEA procedures and guidance issued by the Department for Education and Skills. They will work with the designated teacher responsible for safeguarding to produce the child protection policy. It will be their duty to liaise with relevant agencies if any allegations are made against the head teacher. They should undertake the training available for nominated governors. The nominated governor should ensure that safeguarding is an annual agenda item for their governing bodies.

CRB and Safer Recruitment

School takes very seriously its role in safer recruitment procedures and ensures all staff and regular volunteers have undertaken CRB checks and have clearance to work with children. Supply staff are asked to produce their CRB clearance before they can work in school. This is recorded as being produced.



Primary School & Nursery

Making A Difference

Procedures

The procedures for safeguarding vulnerable pupils are as indicated below. All vulnerable pupils are recorded on the 'Vulnerable Learners List' Other policies referred to and taken account of are as follows:

Safeguarding

Child Protection

Health and Safety

Bullying

E:Safety

Complaints procedure

SEN

First Aid

Safer working Policy and Allegations against teachers and other staff.