

A Meeting of the full
Boroughbridge Primary
on
Thursday 19th September



Governing Board of
School and Nursery to be held
2024 at 5.30pm in School

AGENDA

Core Functions of the Governing Board

1. Ensuring the vision, ethos and strategic direction of the school are clearly defined
2. Ensuring the Headteacher performs his or her responsibilities for the educational performance of the school
3. Ensuring the sound, proper and effective use of the school's financial resources
4. Ensuring that the Safeguarding and promotion of the welfare of children, and the wider School community, are at the forefront of our priorities.

Item No	Item	Lead	Time
	Welcome and introductions Brief outline of the purpose of tonight's meeting and a reminder of the strategic role of Governors.	Chair	2
1.	Apologies: consider consenting to the absence of a governor	Chair/Clerk	2
2.	Election of Chair and Vice Chair: <ul style="list-style-type: none"> To agree the procedure for the election of the Chair and Vice Chair To agree the terms of office of the Chair and Vice Chair Election of Chair Election of Vice Chair 	Clerk	5
3.	Declarations of interest – To declare any pecuniary interests.	Chair	2
4.	Confidentiality: consideration of any agenda items which should be regarded as confidential and reminder to all Governors regarding the confidentiality of all discussions.	Chair	2
5.	Declaration of any Urgent Other Business <ul style="list-style-type: none"> Pre-Admission Arrangements PAN Consultation 2026/27 	Chair	5
6.	To Agree the Minutes of the last FGB meeting and matters arising including Governor actions – 18th July 2024 Update on classroom structure and start to the year.	Chair Head	10
7.	Governance <ul style="list-style-type: none"> Review and approve SLT Structure. Finalise monitoring areas (incl. sports premium and pupil premium) and review Governor monitoring schedule. Approve and sign Code of Conduct/Standing Orders Complete all relevant forms / declarations including Business Interest, Gifts and Hospitality and Self-declaration forms Confirmation re: Safeguarding responsibilities (Child Protection: Keeping Children Safe in Education) Confirm Statutory Governor Training Review structure/size of FGB Governance self-evaluation Review and approve Scheme of Delegation Review and approve Financial Delegation to the HT Review and approve Agenda Cycle 24/25 Delegation of Central Record of Recruitment (SCR) 	Chair	45

	<ul style="list-style-type: none"> Determine membership of committees (<i>Complaints, Pupil Discipline, Staff Discipline, Staff Discipline Appeals and Headteacher's Performance Management should be established/reviewed each year</i>) 		
8.	Headteacher – Updates to include; <ul style="list-style-type: none"> Premises Finance Admissions Complaints Staffing 	HT	20
9.	Policies for review and approval All policies are on the School Bus for review and approval	HT	5
10.	Any other business	Chair	5
11.	Key Dates for Governor Attendance. Please note all FGB meetings to be held on Thursdays at 5.30 pm unless otherwise notified; <ul style="list-style-type: none"> ➤ FGB 3rd October ➤ FGB 6th November (Finance focus) (Wednesday) ➤ FGB 5th December (SIP focus) ➤ FGB 23rd January 2025 ➤ FGB 6th March ➤ FGB 15th May (Finance focus) ➤ FGB 17th July (SIP focus) 		

Please send any apologies and reason for absence to Carol Harris, Clerk to the Governing Body at Carol.harris@northyorks.gov.uk