

A Meeting of the full
Boroughbridge Primary
on
Thursday 5th December at



Governing Board of
School and Nursery to be held
5.30pm in School

AGENDA

Core Functions of the Governing Board

1. Ensuring the vision, ethos and strategic direction of the school are clearly defined
2. Ensuring the Headteacher performs his or her responsibilities for the educational performance of the school
3. Ensuring the sound, proper and effective use of the school's financial resources
4. Ensuring that the Safeguarding and promotion of the welfare of children, and the wider School community, are at the forefront of our priorities.

Item No	Item	Lead	Documents for consideration
	Welcome and introductions	Chair	
1.	Apologies: consider consenting to the absence of a governor	Chair/ Clerk	
2.	Declarations of interest – To declare any pecuniary interests.	Chair	
3.	Confidentiality: consideration of any agenda items which should be regarded as confidential and reminder to all Governors regarding the confidentiality of all discussions.	Chair	
4.	Declaration of any Urgent Other Business <ul style="list-style-type: none"> Confirmation of completion of Prevent Training, received Prevent duty briefings and reviewed the schools Prevent risk assessment action plan by All Governors 	Chair	Prevent Risk Assessment Action Plan
5.	To Agree the Minutes of the last FGB meeting and matters arising including Governor actions – 3 rd October 2024	Chair	Minutes of Mtg 3/10/24
6.	Finance <ul style="list-style-type: none"> Monitoring Report, Revised Budget Statement and Forward Plan. Benchmarking 	Bursar	Budget monitoring reports
7.	Head Teacher's Report <ul style="list-style-type: none"> Safeguarding - updates SIP Progress including Spring Term Priorities/SDP Complaints and any resultant outcomes. Bullying incidents Attendance / absence LAC/SEND/EHCP (Basic characteristics) HR / Staffing update Quality of Teaching and Learning Confirmation that Performance Management for Teaching Staff completed. 	HT	HT report SIP/SDP
8.	SBM Report	SBM	

	<ul style="list-style-type: none"> • Risk Register • Health and Safety Report: including near misses and any premises management documents for review. 		SBM Report H&S Report
9.	Governance <ul style="list-style-type: none"> • Review of SLT • Governor training/CPD- Updates • Governor Monitoring linked to SIP priority areas • School Improvement Partner report • Governor Monitoring including Pupil Premium and SEND 	All Govs Link Govs	SLT structure proposal Gov Monitoring reports
10.	Policies for review and approval All policies are on the School Bus for review and approval	HT	Policies on School Bus
11.	Any other business		
12.	Key Dates for Governor Attendance. Please note all FGB meetings to be held on Thursdays at 5.30 pm unless otherwise notified. <ul style="list-style-type: none"> ➤ FGB 23rd January 2025 ➤ FGB 6th March ➤ FGB 15th May (Finance focus) ➤ FGB 17th July (SIP focus) 		

Please send any apologies and reason for absence to Carol Harris, Clerk to the Governing Body at
Carol.harris@northyorks.gov.uk